

## Appendix X - LDS/191a

### **LICENSING SUB-COMMITTEE (TAXIS)**

(Panel of 5 drawn from the Licensing Committee Members. Any Panel must reflect the political balance of the Council)

#### **1. PURPOSE**

To discharge functions of the Council as Licensing Authority in relation to the suspension of issuing hackney carriage (driver and vehicle) licences and private hire (driver/vehicle/operator) licences.

#### **2. CALLING AND HOLDING A MEETING OF THE LICENSING SUB-COMMITTEE (TAXIS)**

A Sub-Committee can **only** be called at the request of the Chair of the Licensing Committee.

Once the Chair of the Licensing Committee has called a Sub-Committee meeting, that meeting will be held within 15 working days.

#### **3. RESPONSIBILITIES OF THE LICENSING SUB-COMMITTEE (TAXIS)**

To review whether to suspend the issuing of:

- Hackney carriage (driver and vehicle) licences.
- Private hire (driver/vehicle/operator) licences.

#### **4. DECISIONS WHICH WILL BE TAKEN BY THE LICENSING SUB-COMMITTEE (TAXIS)**

To determine whether it is necessary to suspend the issuing of:

- Hackney carriage (driver and vehicle) licences.
- Private hire (driver/vehicle/operator) licences.

Any temporary suspension implemented by the Licensing Sub-Committee (Taxis) shall be reviewed at the next-but-one scheduled meeting of the Licensing Committee.

*NB:*

*All decisions relating to suspending licences will be taken by the Head of Community Services unless the Chair of the Licensing Committee specifically requests that a Licensing Sub-Committee (Taxis) meeting be called.*

#### **5. DOCUMENTS RELATED TO THE LICENSING SUB-COMMITTEE (TAXIS)**

- Council Officer Responsibilities and Decision Making
- Licensing Committee meeting documents from 17 August 2022.